Part A	
Data of the Institution	
1. Name of the Institution	**SRI VENKATESWARA COLLEGE, DELHI**
Name of the head of the Institution	**Prof. C. Sheela Reddy**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**9101124112196**
Mobile no.	**9899229684**
Registered Email	**principal@svc.ac.in**
Alternate Email	**iqac@svc.ac.in**
Address	**Benito Juarez Road, Dhaula Kuan , New Delhi**
City/Town	**New Delhi**
State/UT	**Delhi**
Pincode	**110021**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**central**
Name of the IQAC co-ordinator/Director	**Dr. N.Latha**
Phone no/Alternate Phone no.	**911124118590**
Mobile no.	**9891900122**
Registered Email	**lata@bic-svc.ac.in**
Alternate Email	**iqac@svc.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://svc.ac.in/SVC_MAIN/IQAC/AQAR_SVC_2018-2019.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.svc.ac.in/SVC_MAIN/MainPage/SVC_2019-20_Academic_Calendar%20_Scanned.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.16**	**2016**	**25-May-2016**	**24-May-2021**

6. Date of Establishment of IQAC

01-Jul-2016

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

NAAC Sponsored Seminar on Quality Enhancement in Higher Education	18-Oct-2019 2	102
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Deepti Sharma	Research	DBT	2019 365	2673000
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Organization of Seminar on Quality Enhancement in Higher Education 2. ICT Enabled teaching Learning Methods 3. Enabling Online Teaching process during Lockdown 4. Promotion of Research innovation among undergraduate students through SRIVIPRA 5. Popularization of Multidisciplinary science through VISTAAR and other events organized by Science Departments 6. Foster Entrepreneurship and Innovation skills through ECell and MINDSPAR

[View File]()

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Inculcating quality in higher education	Organization of NAAC Sponsored Seminar

talks by Educationists and policy makers	on Quality in Higher Education

[View File](#)

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body, Sri Venkateswara College	**17-Mar-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**30-Jul-2020**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Sri Venkateswara College has a partial inhouse information management for the following modules that is being used for academic and administrative purposes. a) Library -The library at Sri Venkateswara College is partially automated with LIBSYSS software and is connected to Delhi University Library System (DULS) and NLIST (INFLIBNET) for access to EBooks and journals. b) Accounts Management System – Sri Venkateswara College has its own integrated Payroll management and PF Management system developed inhouse. In addition, accounts management is supported by use of Tally software. c) Student Progression Data Issue of Provisional Certificate is provided to the students by inhouse software generated. d) Student Information System : • Admission Data – The admission process for UG students is carried out as per the guidelines of the University of Delhi. An inhouse student portal provides the complete data of the students enrolled in the college with their details captured from University data. This information**

is used for printing of barcoded I cards. • Student Login Portal: Every student who has enrolled in the College is provided with a login detail to view his/her attendance, internal assessment and other notices added from time to time. • Attendance Management System provides faculty to mark the attendance data coursewise on daily basis and provides the user with a report. • Internal Assessment Portal is provided to faculty to upload internal assessment marks and the report is then forwarded to central assessment committee for further action. • Examination Fee: Students are provided with the facility to submit fees online through a payment gateway.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sri Venkateswara College is a constituent college affiliated to the University of Delhi. The College offers 20 UG courses and PG courses(Registration only). Sri Venkateswara College also offers several Certificate Courses(Self Financing) to enrich students experience beyond curriculum . The College follows the academic calendar and the curriculum laid by the University of Delhi (DU). The College deploys a number of action plans for its effective implementation at various levels: Curriculum Documentation: The syllabus is prepared by the respective departments of the University of Delhi. The departments take inputs from all the college teachers by inviting their subject representatives. DU provides proper guidelines for teaching methods, number of lectures required for that specific course, tutorial and practical classes etc. Internal Assessment rules are framed and amended by the University of Delhi from time to time. The same is informed by the College administration to all the Departments/Centres & Units. The syllabi of all the courses are documented and uploaded in the University of Delhi and the College website Curriculum Delivery: After the communication received by the University to the Principal of the college, Principal communicates the syllabi and other guidelines to the respective departments in the College • Staff Council appointed committee and other departmental committees determine the work load, recommend recruitments and prepare the necessary infrastructural and IT resources (soft wares etc.). • Time Table committee prepares the Time tables for all the departments taking into view the infrastructural and laboratory needs. The time table approved by the committee and by the Principal is uploaded on the college website and communicated to the Teacher-in-charge of the various departments. • Teacher-in charges allocates the paper in consulation with the department faculty members keeping in mind the expertise and subject specialization of faculty members, Each teacher also prepares teaching plan before the start of the semester that helps students organize the topics to be covered. • Evaluation of the student is strictly monitored by arranging tutorials, discussions and class tests • Monthly attendance of the students and internal assessment marks, are uploaded on the college website at the end of the semester. The college has developed an

in-house online portal for submission of attendance and internal assessment by teachers. • Departmental and Central Internal Assessment Committees address the grievances of the stakeholders also. • SVC believes in the academic flexibility in catering the subject options and choices to the students. Introduction of certificate courses, enhance the opportunities for jobs and employment to the students. • To enhance the knowledge, the departments arrange educational tours and excursions, talks and discussions, seminars & conferences, workshops and film screening etc. to supplement and complement the prescribed syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate Course in Spanish	Nil	10/08/2019	365	The College offers certificate courses in Foreign languages as per internat ional pattern to suit Indian students. So students desirous of pursuing higher studies abroad and required to learn foreign language can acquire competence in the language.	The course aims to empower the students with skills and values essential to shape them into global citizens with both linguistic and cultural knowledge skills.
Certificate Course in Bi oinformatics Computationa l Biology	Nil	12/09/2020	180	Yes	The Course offers certificate program in B ioinformatic s and Comput ational Biology to promote skill set to analyze and interpret biological data.
Certificate Course in Ayurbiology	Nil	01/08/2019	120	Yes	The focus of AyurBiology add-on

					course is on generating a knowledge interface between Ayurveda and Modern Biology. The program aims at providing a platform to students of Modern Biology for understanding the systemic theoretical foundations, p
Certificate Course in Intellectual Property Rights	Nil	18/01/2020	90	Yes	This course was designed to make the students aware of their rights on any original piece of work created by their intellect: patenting inventions, copyrighting articles, registering trademarks.
Certificate Course in Entrepreneurship	Nil	31/08/2019	90	The Entrepreneurship course give insights and skills to help succeed as a creative and effective manager in todays fast-paced business world, as well as develop entrepreneurial instincts in	The program equips students to predict and prepare for the challenges of starting a business.

				students. Students also learn to analyze markets for busine	
Certificate Course in Climate Change: Issues, concerns and strategies	Nil	18/01/2020	180	The Course highlights the issues, concerns and strategies about climate change , a phenomena most relevant in recent times. Knowledge on the science of climate change, its impact and mitigation would give a better under standing of the problem and the	The course imparts learners to develop awareness and the appropriate skills for mitigating the impact of climate change in order to evolve sustainable life patterns and development strategies.
Certificate Course on Data Science	Nil	17/08/2019	60	Yes	Yes
Certificate Course in German	Nil	10/08/2019	365	The College offers certificate courses in Foreign languages as per internat ional pattern to suit Indian students. So students desirous of pursuing higher studies abroad and required to learn foreign language can acquire	The course aims to empower the students with skills and values essential to shape them into global citizens with both linguistic and cultural knowledge skills.

				competence in the language.
Certificate Course in French	Nil	10/08/2019	365	The College offers certificate courses in Foreign languages as per international pattern to suit Indian students. So students desirous of pursuing higher studies abroad and required to learn foreign language can acquire competence in the language.	The course aims to empower the students with skills and values essential to shape them into global citizens with both linguistic and cultural knowledge skills.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Pass, Hons Economics, English, Hindi, History, Political Science, Sanskrit, Sociology	20/07/2019
BSc	Biochemistry, Biological Sciences, Botany, Chemistry, Electronics, Mathematics, Life Sciences, Physics, Statistics, Zoology	20/07/2019
BCom	Hons and Pass	20/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students	**392**	**Nil**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Add-on course in German Language	**10/08/2019**	**62**
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	**Physics**	**3**
BSc	**Life Sciences**	**95**
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College has designed and developed a feedback system for its stakeholders by online mode. Feedback from Students, Hostel students and parents are collected and analyzed. Student feedback is taken on various aspects of the College that includes the information on teaching-learning practices - pedagogy, evaluation, discipline, internal assessment teaching ethics. It also includes views on infrastructure like classrooms, ICT facilities, library, college canteen, laboratory facilities, hostel facilities and Sports facilities. Students residing in the hostel were provided with a separate feedback on facilities in the hostel, admission process, general cleanliness, and staff in both boys girls hostels and general rules for residents laid down by the college. Several actions have been taken on the issues of food, cleanliness and general grievances of the students from time to time. Parent feedback was also obtained that involved feedback on admission process, College infrastructure, regularity of classes, faculty strength, ICT facilities , extracurricular activities , sports /hostel facilities , placement career counseling, exposure to research contribution and activities that contribute towards holistic development of a enrolled student. Feedbacks were reported about each subject with areas of improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled

Programme	Specialization	available	Application received	
BA	English	43	Nill	52
BCom	Hons	101	Nill	164
BCom	Nill	101	Nill	138
BA	programme	101	Nill	112
BSc	Life Sciences	135	Nill	126
BA	Hindi	50	Nill	59
BA	Political Science	43	Nill	61
BA	Economics	43	Nill	63
BSc	Mathematics	101	Nill	100
BSc	Chemistry	68	Nill	66

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3570	Nill	190	Nill	190

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
190	190	Nill	27	Nill	Nill

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system at Sri Venkateswara College is carried out in a meticulous manner at different levels. The main objectives of doing so is to diligently address the inter personal conflicts among students and also inculcate appropriate approach, aiming at their attitudes, habits, and knowledge , towards learning practices for which the curriculum is designed and to safeguard the ethos of the Institution. • Department Mentoring System: Every faculty in the department is assigned 10-15 students to mentor. Meetings are held to counsel any problems of the students – both personal and academic. This is a continuous process till the end of academic career of the student. The final semester students are also advised for their future career plans i.e., they are advised about various competitive exams for higher studies along with proper career guidance. Reasonable numbers of students who have secured admissions for their higher studies are requested to guide their juniors for their prospective admissions. The department also counsels students with poor attendance/performance. Corrective and preventive measures are suggested for further improvement. • Student Counselor: The College has appointed a counselor on contractual basis for psychological healing and helps overcomes issues related to student life. The Counselor also assists Teachers if the need be. • Academic and Research Mentors: The faculty mentors act as guides to the students during their summer internship projects. Sri Venkateswara College has offered 4-6 weeks summer internship programs under SRIVIPRA program (SRI Venkateswara Internship

Program for Research in Academics) and it is open to all undergraduate students of the college. • Staff Adviser to Students appointed by the Staff Council of the college to advise the students on student activities like Elections and guide student union activities • The IQAC of college has organized Career counseling sessions for final year students.with speakers from Industry, Academia and Alumni . • Alumni Interaction : Departments also invite Alumni to interact with students for career guidance and mentoring • College Societies/Associations like NSS, WDC, Eco-Club sensitize students on many issues like, health, environment, gender issues, ethics moral values, women empowerment and social responsibility. Faculty mentors guide students in organizing various activities. Students are provided a platform to interact with several NGOs during such talks and meetings • Equal Opportunity Cell (EOC) EOC of the college is active in creating an equal space for students with disabilities and minorities. All possible efforts are made to enable students with disability to be a part of the mainstream through inclusion in college programs rural tours, festivals, city tours fine arts and talent hunts. Faculty coordinator mentors and provide guidance to all students working under EOC. • The Anti-Ragging Committee ensures that no new student faces any mental or physical harassment in the College. The College has also constituted Internal Complaint Committees, as is mandatory by all HE Institutions and workplaces , for prevention of sexual harassment and caste based discrimination. • Outstation students and foreign students are counseled routinely.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3570	190	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
179	90	89	Nill	161

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Vikas Sharma	Assistant Professor	????????? ??????? ??????? ?????? by Indraprastha Reviewer Guild Abhishek Prakashan in International World Book Fair
2019	Dr Urvi Agarwal	Associate Professor	5th Prize, Playwriting organized by Sanskrit Academy
2020	Dr Neha Singhal	Assistant Professor	Best Paper Award-8th AIM-AMA Sheth Foundation, Doctoral Consortium and Conference,
2020	Dr. Richa Misra	Assistant Professor	Token of appreciation as Eminent speaker on Tuberculosis at International Conference on Natural products Human Health

| 2020 | Dr. N.Latha | Associate Professor | INSA Teachers Award by Indian National Science Academy |

organized by Deshbandhu College

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	510	IV/III	22/08/2020	02/11/2020
BCom	504	IV/III	22/08/2020	27/10/2020
BSc	553	IV/III	22/08/2020	17/10/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The examination and continuous evaluation are conducted strictly according to the set guidelines laid down by the University of Delhi. The guidelines are available on the university as well as college website, and are also conveyed to students by the teachers during classroom interactions and at the beginning of every new session. The stakeholders of the institution are conveyed about the evaluation process in the following ways: • Freshly joined students are appraised very clearly during the orientation programme , in the beginning of the academic session , about the relevance of attendance. • They are provided the information regarding different assessment processes like tests/quizzes, assignments, projects, case studies, presentations, etc. through the college prospectus. • The college notice boards display all circulars from the university regarding evaluation, and also the last dates for submission of assignments and conduction of tests. • Teachers upload the marks and attendance given to their respective students on the Student Information Portal developed in-house on a regular basis. This data is accessible to all students. • A moderation committee is set up in each department to analyze the internal assessment marks submitted by the teachers. The moderation committee meets at the end of every semester to review the internal assessment of the students. • A student can approach the concerned teacher or Grievance Cell or the Principal in case of any discrepancy in marks, attendance or in evaluation process • Though Internal Assessment is mandatory as per DU rules , the college allows the students to improve their performance, and conducts more and more tests for their practice • Students are also counseled in contact periods and given special attention in case they are not attentive in their studies

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Sri Venkateswara College as a constituent college of University of Delhi follows the Academic Calendar prepared by University of Delhi for the conduct of Examinations. IQAC recommends all the Departments to prepare an Academic Calendars of events/activities/schedule before the commencement of session for smooth and effective functioning. IQAC have also recommended the faculty to prepare a semester wise teaching plan before the commencement of the semester.

Semester I/III/V/VII Classes Begin 20th July, 2019 (Saturday) Mid-Semester Break 7th October, 2019 (Monday) to 13th October, 2019 (Sunday) Classes begin after Mid-Semester Break 14th October, 2019 (Monday) Dispersal of Classes, Preparation leave and Practical Examinations begin 16th November, 2019 (Saturday) Theory Examinations begin 30th November, 2019 (Saturday) Winter Break 17th December, 2019 (Tuesday) to 31st December, 2019 (Tuesday) Semester II/IV/VI/VIII Classes begin 1st January, 2020 (Wednesday) Mid-Semester break 9th March, 2020(Monday) to 15th March, 2020 (Sunday) Online teaching-learning/ e-learning 16th March, 2020 (Monday) to 14th May,2020 (Thursday) Revision/ remedial classes for the students 15th May, 2020 (Friday) to 18th May, 2020 Evaluation of practical, internal assessment, dissertation, project work, field work, assignment, internship, question paper setting and moderation for end-semester examinations, etc. 19th May, 2020 (Tuesday) to 12th June, 2020 (Friday) Summer Vacation 13th June, 2020 (Saturday) to 30th June, 2020 (Tuesday) Theory Examination for the final semester/ final year students 1st July, 2020 (Wednesday) to 30th July, 2020 (Friday)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://svc.ac.in/SVC_MAIN/Syllabus/LOCF/PO-PSO-CO%20_%20SVCollege_University%20of%20Delhi.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
558	BSc	Electronics	30	30	100
569	BSc	Zoology	34	34	100
View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.svc.ac.in/SVC_MAIN/IQAC/SSS%20&%20Online%20Teaching%20Feedback%20 2019-2020_Final_Sri%20Venkateswara%20College.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
International Projects	730	DST India-Austria, DST India-Thailand	28	7.65
Students Research Projects (Other than compulsory by the	90	Non-sponsored	0	0

		University)			

Projects sponsored by the University	60	Sri Venkateswara College	1.05	1.05
Major Projects	1095	SERB- DST, DBT, NMHS, ICSSR	215.5	68.18

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Add-on Certificate course on Intellectual Property Rights (IPR)	Biochemistry	18/01/2020
Add-on Certificate course on Ayurbiology	Biochemistry	01/08/2019
A workshop on the art of Value Investing by CA Neeraj Arora	Commerce	20/02/2020
International Workshop on "Air Pollution and Public Health: Challenges and Interventions"	Zoology	05/02/2020
Faculty development programme on "Business Research Methods"	Commerce	19/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Non-Biodegradable Plastic Degradation	Ritika Sharma, Laaraib Ghazi, Jahnvi Mehra, Nishanthi Ramesh Rhythm Bharti	Sri Venkateswara College in collabroration with Regional Centre for Biotechnology and Global Reporting Initiative -South Asia	04/11/2019	THIRD PRIZE (Tier 2 UG level) in "MindSpar –Meeting New Challenges" Ideathon
Utility of TCCA solution as a bleaching agent for assessment of conjunctival melanoma: an im munohistochemic al approach to detect tert imm unoreactivity	Pranjal Vats, Faculty: Dr. P. Jayaraj	University of Delhi South Campus	13/02/2020	Innovative Idea

	View File	

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	5	10

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Mathematics	2
Physics	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Zoology	2	1
International	Zoology	7	4
International	Physics	21	2.5
International	Commerce	7	Nill
International	Electronics	2	3
International	Chemistry	14	3
International	Mathematics	2	Nill
International	Sociology	3	Nill

	View File	

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	5
Biochemistry	4
Commerce	6
Botany	6
Chemistry	8
Sociology	1
English	3
Electronics	4
Sanskrit	2
Tamil	4

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Acetylation of Response Regulator Proteins, TcrX and MtrA in M. tuberculosis Tunes their Phosphotransfer Ability and Modulates Two-Component Signaling Crosstalk.	Dr. Vandana Malhotra (Biochemistry)	Journal of Molecular Biology	2019	262	Sri Venkateswara College	5

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Acetylation of Response Regulator Proteins, TcrX and MtrA in M. tuberculosis Tunes their Phosphotransfer Ability and Modulates Two-Component Signaling Crosstalk.	Dr. Vandana Malhotra	Journal of Molecular Biology	2019	6	5	Sri Venkateswara College

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	36	97	34	55

Presented papers	28	12	Nill	4
Resource persons	43	15	Nill	69

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swatchata Pakhwada	NSS	1	70

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Plantation drive at San Martin Park, Chanakyapuri	NSS-SVC in collaboration with Ministry of Urban Development, Government of India	Plantation drive	2	30
Swachta Pakhwada-An initiative by NSS-SVC to promote cleanliness in the college campus and adopted slum Sanjay camp	NSS-SVC	Swachta Pakhwada-An initiative	1	70
Awareness campaign for COVID pandemic in Sanjay camp (adopted community) under Mission Raksha.	NSS-SVC assisted Light Up NGO in a crowdfunding campaign which provided food and other essential items	Awareness campaign for COVID pandemic	1	10

	to the needy ones.			
Cleanliness Drive	NSS-SVC	Cleanliness Drive	1	100
Online Yoga Session	NSS with the Yoga Society of SVC	Online Yoga Session	1	80

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Project collaboration	Dr. Deepti Sharma	DBT	365

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project collaboration	Development of Thiourea derivatives as antiviral agent for Hepatitis B Virus infection	ILBS, Delhi	27/09/2019	26/09/2020	Dr. Deepti Sharma

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
AIIMS	30/09/2020	Environment and Health Initiatives	470

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
148.03	148.03

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Newly Added
Laboratories	Newly Added
Class rooms	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBSYS	Partially	Webcentric	2002

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	145845	34612155	20179	2061555	166024	36673710
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Sharda Pasricha	Hydrocarbons and Climate Change	TROPISCU by International Union of Biological Sciences (IUBS)	22/02/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	259	5	1	1	1	3	20	100	0
Added	46	1	0	0	0	0	1	10	0
Total	305	6	1	1	1	3	21	110	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

110 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-Content for students	http://www.svc.ac.in/examfees/content21034.asp

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
294.2	294.2	125.6	125.6

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Sri Venkateswara College tries its best to allocate and utilize the available financial grants for maintenance and upkeep of different facilities by organizing regular meetings of different subcommittees constituted for this purpose. The procedures and policies for the purchase of new equipments and their annual maintenance are as per the GeM laid by the Govt of India. The proper procedures to be followed are suggested and recommended by the purchase committee. Laboratory: i) Utilization of lab space for regular classes is proposed by Teacher in Charges in consultation with faculty members of the Department and the Time Table Committee. (ii) Instruments purchased at different times are recorded in a specified book, maintained by the Heads of the departments. New instruments are purchased from time to time. (iii) Some instruments are purchased in multiple numbers in order to provide hands on experience to maximum number of students. (iv) Guidelines for procedures and policies for purchase of instruments are provided to all the departments by the Purchase Committee. (v) Instruction manuals and Standard Operating Procedures (SOPs) for proper use of laboratory equipments are provided to the students and are also diaplyed in the laboratories. (vi) The instruments and equipments that require periodic calibration or regular servicing are maintained by the Lab staff. If the instrument is declared unserviceable, it is written off following due process and then disposed off with the due permissions. Library: Procedures and policies for maintaining and utilizing the library are under the purview of the Library Committee. Meetings are held regularly to implement new rules and regulations and the same is notified to all the Departments and other users of the facility by notices/website. ICT Committee is involved in the purchase of software for library management. Sports complex: Purchase and policies related to sports are taken up by the Sports committee of the College. Notices regarding the purchases related to sports, sports events are displayed on the noticeboard and college website. Computers ICT Facility: Sri Venkateswara College has ICT Enablement Committee that is responsible for ICT facility in the College. Purchases under ICT are carried out through GeM laid down by the Govt of India. The maintenance and servicing of the desktops and laptops is regularly carried out. In the time of the pandemic to support online teaching the ICT committee of the college provided individual login id's and passwords to all the faculty members and students for easy access to platforms like

Microsoft teams. Classrooms: DFC (Development Fund Cell) committee of the college plays active role to maintain the infrastructure of the College including Classrooms. Beyond the subcommittees the college has appointed a Caretaker for supervision and maintenance of essential facilities and assets in the college. The college has also appointed full time electrician for fixing electrical line and panel faults, maintenance of air conditioners, audio-visual systems for events/performances etc and Site Engineer who is resposible for construction, repair and renovation projects entailing civil, plumbing, electrical works etc.

http://svc.ac.in/SVC_MAIN/Policy/SVC_Policies%20and%20Procedures%20(1).pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management Funds	132	1093000
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Seminar on DNA Fights Rape (Save the Evidence)	04/02/2020	100	NSS-SVC
Hands-on training for school students (6-9 grade) under the banner of VISTAAR-One day Science popularization program	01/11/2019	200	SVC sponsored by CTEP-DBT, Govt of India
Discussion on legal prospects of sexual harassment and the ICC	31/10/2019	68	Women Development Cell, SVC
A skill-building workshop for society members - 'BEYOND THE TANK 1.0'	20/09/2019	45	Entrepreneur cell (E cell), SVC
Online Yoga Session	21/06/2020	80	Yoga Society of SVC
A workshop on 'Sources of Funding	20/02/2020	100	E cell

for Startups Marketing with $0'			
Defense Training Session	05/09/2019	50	Hostel and Network capital with 'Special Police Unit for Women and Children'.
Various platforms provided by MAD for underprivileged students	09/09/2019	82	Placement cell with Make a Difference
Interactive Session on Life Skills : "Problem Solving, Effective Communication and Coping with Stress"	22/10/2019	45	Electronics department with Private Schools and Children Welfare Association.
Live Resume Building	19/01/2020	80	Placement cell with Resumod

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	Career Counselling (Alumni Interaction) by 1. Dr. Rohit Arora (Batch – 2006) 2. Dr. Shruti Arya (Batch – 2012) organised by Department of Chemistry	Nill	70	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
16	821	93	McKinsey Knowledge Center, KPMG India, ITC Hotels, American International Group, etc.	445	48
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	6	P G Diploma in Molecular Biochemical Technology	Biochemistry	IISER Trivandrum, Kerala University of Antwerp University of Hyderabad, Hyderabad Guru Nanak Dev University, Amritsar Delhi Technological University, Delhi IGNOU, Delhi	M.Sc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	7
GRE	5
NET	4
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NEXUS 2020	State/National	10000
Krishnamoorthi Memorial Tournament organised by	State Level	10

the Sports Committee		
	View File	

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	6	National	109	239	916903	Tejas
			View File			

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. IQAC – Two Member students who are part of IQAC provide their suggestions in framing the academic events and cultural activities. They provide a feedback on behalf of students that help the college in many ways. They also coordinate with Students Union in planning out student activities and welfare. 2. Internal Complaints Committee (ICC): Three student representatives (2 girls, 1 boy) are integral part of this committee. 3. JCC: Students are also part of the JCC that takes important decisions concerning students for smooth functioning of the College. 4. Students Union – Sri Venkateswara College Student Union has the following composition – 4 office bearers (President, Vice president, General Secretary, Joint Secretary) and 2 central councilors. The Students Union organised a number of events throughout the year. The event calendar began with the Union Freshers welcome. Open house was organised by the students union in which students interacted with the principal and the administration and all the important convenors like the canteen, ICT, etc. and various student issues were taken into consideration and quick action was taken on them. 5. Hostel Committee – Students represent as members in the hostel committee. The Hostel Students Association assists and participates in the efficient and smooth functioning of the Hostel. It contributes to the maintenance of harmonious community life. The office bearers are either directly elected or are appointed by the principal on merit basis in consultation with the wardens. The office bearers will hold office for one academic session. The Association comprises of – President, Sports Secretary, Cultural Secretary, Mess Secretary and Cleanliness Secretary. 6. Sports Committee - A sports council comprised of student's representatives is formed that holds regular competitions involving various sports activities to engage all students of the college. 7. Placement Cell - Placement cell and Entrepreneurship cell have helped channelizing the student's carriers and they are the core members of the societies in the college 8. In addition, the college students also have representatives in the college committees approved by staff council of the college. Students are members of the Enactus, Eco-Club, Internal Complaints Committee, Women Development Cell, NSS (national service scheme), Equal Opportunity Cell, Fine Arts Association and Alumni. 9. Department Association(s) – Students form an important part of every academic department in the College. The student bodies elected organize a number of academic activities in the Department. Every course offered by the Department also has a class Representative for interaction with faculty and administration

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:
0

5.4.3 – Alumni contribution during the year (in Rupees) :
0

5.4.4 – Meetings/activities organized by Alumni Association :

* The Institution organized an evening of Alumni meet during the academic session 2019-20. Around 200 Alumni registered for the same. The Executive officer of college was the chief guest. The Principal and staff members had joyful interactive sessions with the Alumni of the college. Alumni shared their experiences as students of college and talked about how the college helped in shaping their careers. Several departments organize interaction sessions of their current batches with their alumni. These are general interactive sessions where alumni share their experiences at college and professional front. Such one to one meetings of students with well settled alumni of college motivate them for living up their dreams and take up challenges in life. • Electronics: Alumni Interaction with" Mr. Ajeesh Sehdevan", Batch of 2008. 19th August, 2019 • Career Counselling (Alumni Interaction) by Dr. Rohit Arora (Batch - 2006) and Dr. Shruti Arya (Batch - 2012) organised by Department of Chemistry • Career Counselling (Alumni Interaction) by 1. Dr. Pragyan Acharya, Department of Biochemistry, AIIMS,2. Dr. Atul Vashist, Department of Biotechnology, AIIMS and 3. Dr. Prabhu Mishra, Stem-Genn Therapeutics, New Delhi organised by Department of Biochemistry, 30th September, 2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: The operative module of the college has always been the delegation of power is by the Principal to the various departments which provides operational autonomy to the latter. The Principal decentralizes the roles and responsibilities through various staff council committees, which hence can work with an independent spirit but always in coordination with the Principal-in-Council. Further, the the teacher-in-charge of all the Departments are also given a similar autonomy whereby the individual departments contribute to this process by enabling the execution of those policies at the grassroot through the involvement of the other faculty members and the students. In the process, the various departments also become a part of the decision making process and ensure that the decisions taken are thereby are transformed into reality. Participative Management: The college has always ensured that the working policies of the institution are framed in such way that the values of participative management become the soul of the work ethics here. Broadly there are two levels of participative management tiers: Two teacher representatives are part of the GB, which is the functioning body of the College. Joint Consultative Committee (JCC) is a joint suitable platform for the students and the faculty members, where they can deliberate upon and discuss pertinent issues at hand. Administrative functioning of the College is facilitated by the participation of faculty at various levels such as the Vice Principal, Bursar, TICs, Conveners of various Committees, Superintendent for conducting University Examinations. Student participation is ensured in the JCC. In addition, a faculty Staff Adviser to students is appointed to mediate with the students with the help of the elected Student Union Council.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process in SVC is highly transparent and is strictly based on the guidelines provided by the University of Delhi. The College publishes a Bulletin of Information, which highlights the profile, achievements of the college, as well as its essence and vision. Besides providing an insight to the vibrant student life, this Information Bulletin also covers all rules and regulations regarding admission process. SVC constitutes an admission committee in Staff Council, and that committee meets at the end of every list to determine cut-offs. The minutes of these meetings are duly recorded. Besides the above mentioned admission committee, the college ensures that an Admission Grievance Cell and a Cell for Special Categories Counseling is set up and publicized as per DU directives. The details of the Grievance Committee members including their contact numbers is put on the College website and on the college notice board. Help desk that includes students, faculty and staff offer assistance to parents and applicants about admission process prior to admission. Staff Council appointed Sports Committee and Fine Arts Association formulates guidelines, organizes monitors the admission process for candidates seeking admission under the sports quota and ECA quota. Transparency is also ensured by updating the data of admitted students on the college website immediately.
Industry Interaction / Collaboration	The very successful Placement Cell is the best example from SVC for Industry interaction. Further the various Departments also invite eminent speakers from the industry to provide a platform for interaction to the students. Seminars, talks, group discussions and interviews are regularly held here. Special tours to Industry are also organized to aid the learn process, instrumentation, business set up and product

	development. Special encouragement is given to the entrepreneurial activities so as to improve the quality of industry-interaction. Students take up various internships in industry. The Departments of Chemistry and Biochemistry/Biotechnology also dynamically channel their subjects as per the needs of the industry. The Commerce and Economics departments contribute significantly and empower the students through ENACTUS and ASCEND
Human Resource Management	The overall quality of Human Resource Management is regularly assessed by the Principal through various accountability practices. Personal files and data of all the employees are well recorded and maintained. Students and alumni feed-back by the IQAC is always taken into consideration to suitably alter or examine any of the established practices of the college
Library, ICT and Physical Infrastructure / Instrumentation	The library functions under the Library Committee, an advisory committee duly elected by the Staff Council. The key roles of the library committee include laying down the rules relating to the procurement of books, software and hardware, to give special care/ attention to the differently abled users, allocation of budget to various departments for new purchase, reviewing the subscription of journals/ magazines etc, stock verification and weeding out the outdated books. The Committee also incorporates the feedback received from teachers and students with proper amendments. SVC also facilitates the extensive use of ICT resources for the purpose of introducing the students to cutting-edge technology in research. The faculty members are also trained so as to enable them to use the ICT facilities optimally. The College also provides free wi-fi to the staff and students for smooth internet connectivity which makes ours a reader friendly campus.
Research and Development	The college boasts of a proactive research consultancy and attempts to arouse the curiosity of the students. A conducive environment is provided to the students and faculty for innovations. Stringent quality checks, as per global practices, are maintained with regard to research and learning. A

		competent College Research Committee (CRC) provides the guidelines for effective research practices. With the guidance of able faculty mentors, Sri Venkateswara College also provides internship opportunities during summer and winter breaks. International exposure is also promoted with faculty exchange with institutes abroad.
	Examination and Evaluation	Semester end examinations are conducted according to the academic calendar of the University of Delhi. A senior Faculty is appointed as the Superintendent for the smooth conduct of examinations. Evaluations for the Internal Assessments are done through assignments/presentations/group discussions/quizzes. The marks thus obtained, are uploaded through an online portal for the students and grievances, if any, are addressed by the Internal Assessment Committee of the College. At the beginning of every semester, the Principal holds meetings with Departments to review the academic results of the students.
	Teaching and Learning	Faculty members prepare the semester plans in conformity to the prescribed schedule. They also use innovative methods of teaching, at times involving the ICT, to ensure that the students feel more curious and understand the subject better. In order to contribute to the teaching- learning process lectures are organized by subject experts. Various workshops and seminars are also conducted. Such student seminars and group presentations make confident students who can explore beyond the curriculum Classes for weak learners were held regularly. Proper care is also ensured for the physically challenged students. The Equal Opportunity Cell (EOC) also organizes special classes for them
	Curriculum Development	As Sri Venkateswara College is a constituent College affiliated to the University of Delhi, here the curriculum prescribed by the University for all the courses are offered by the College. Whenever the various Departments at the University organize curriculum development sessions, various faculty representatives participate in the same. From time to time eminent speakers /scientists with domain expertise are invited to

interact with students. Further, alumni feedback also is taken into consideration so as to ensure worthy employment opportunities while curriculum development.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Online Feedback system is available for the students, parents, hostel residents which provide inputs for planning development. Suggestions are taken through online portals by the various stakeholders which further helps the administration to prepare the blue print for the new policies
Administration	Administration uses the following measures for automation of administrative process, faster and transparent service delivery, accountability, information sharing participation of stakeholders for paperless governance. i) In –house HR management system ii) In- house Student Information Management system iii) Finance Accounts Management (Tally) iv) Broadcast Media of Simple Information Dissemination (Website/Mails) v) Online Feedback System vi) Online Alumni Registration vii) Online Library Management System
Finance and Accounts	The College uses the Tally software for maintenance of accounts. Online portals have been developed for the payment of admission and examination fees which reduces the cash payment transactions drastically. The College conducts regular audits towards accuracy in financial transactions. The accounts section maintains the Book of accounts properly which helps in auditing procedure. GeM is used for online purchase. Payroll management developed in house is available for salary dispersal towards the staff and faculty members.
Student Admission and Support	Admission to undergraduate programs offered by the college is centralized and carried out as per the guidelines issued by University of Delhi. The admission process is carried out using the Online Admission Portal Developed by DU. However online payment gateway is provided by the college for the payment of fees for the students.The College provides every student with a

	login interface to check their attendance and internal assessment uploaded by the faculty. Admit Cards and I Cards are issued online to enhance paperless solutions
Examination	The College has a examination committee with equipped ICT infrastructure that ensures smooth conduct of examinations. Admit cards are provided online to the students. Internal Assessment marks are available online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP on Business Research Models	Orientation in Bharat Kosh	19/11/2020	25/12/2020	31	8
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Enhancing quality in higher education	102	18/10/2019	19/12/2020	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Cooperative Society for easy Financial Assistance, W.U.S. Health Scheme, Medical Reimbursement, PF Loan Facility, Child Care Leave, Medical First aid Facility in the College with part time physician Nurse, Staff Quarters, Ward quota for admissions full fee concession, Financial Assistance for travel to attend conferences/seminars, Staff Association,	Cooperative Society for easy Financial Assistance, W.U.S. Health Scheme, Medical Reimbursement, PF Loan Facility, Child Care Leave, Medical First aid Facility in the College with part time physician Nurse, Staff Quarters, Ward quota for admissions fee concession	Anti-Ragging Committee Book Bank in Library Scholarships and Free-ship Cell Special Classes for weak learners Scheme Travel Concession to students (Bus and Train) Welfare for the special Sections of Society , Equal opportunity Cell, Grievance Redressal Committee, SC/ST Minority Room, North-East Society, Women Development Cell, Internal Complaint Committee,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute follows both internal external financial audit system. Internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire income expenditure of the Institute each year. The external financial audit is conducted in accordance with auditing standards accepted in India The audit is done by the university nominated statutory auditor. It is an audit of Balance Sheet of funds generated, Income and Expenditure for every financial year. Minor errors or omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
TTD	42959037	Management Contribution
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Nill
Administrative	Nill	Nill	Yes	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College organizes an Orientation programme "At home" for newly admitted students wherein parents are encouraged to attend. The parents are informed

about academic calendar, courses and student support services available in the College. There is no established Parent Teacher Association however parents feedback is taken for overall assessment of the college.

6.5.3 – Development programmes for support staff (at least three)

1. Workshop for Office staff 2. Orientation for office staff in Bharatkosh 3. Laboratory Management for technical staff in labs

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. ICT Enabled Teaching learning 2. Measures during lockdown 3. Internship Program to Students - SRIVIPRA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National Seminar	18/10/2019	18/10/2019	19/12/2020	102

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Invited talk on "Issues related to sexual harassment, gender justice and the Internal Complaints Committee (ICC)"by Dr. Vinita Chandra and Dr. Mukul Manglik	07/08/2019	07/08/2019	50	50
Josh Talks under Girls Up India by Padma Shri Awardee Sunil Dabas (Indian Female	11/10/2019	11/10/2019	10	7

Kabaddi Coach), Dr. N. Ratnashree (Space Researcher and Scientist), Sunil Jaglan (Social worker and Founder of SelfieWithDaughter campaign), Rhea Singhal (CEO of Ecoware				
Discussion on Legal Prospects of Women Harassment by Dr. Rina Ramdev	31/10/2019	31/10/2019	20	20
Lecture by Dr. SunitiMadaan on the 'History of patriarchy' followed by group discussion	07/11/2019	07/11/2019	28	29
The Pride Event: Panel discussion followed by events such as Pride March, open mic, songs, dance, face painting	28/01/2020	28/01/2020	80	60
WDC collaborated with Feminism In India (FII) for a workshop on the important issue: Consent.	25/02/2020	25/02/2020	15	15
WDC launched an online campaign "#MyFirstPeriod" where several women came forward to share their stories when they experienced their first period bleeding	10/04/2020	Nill	25	8

Pride Survey	04/06/2020	Nill	16	12
To celebrate gender diversity, WDC released a poster on International Day Against Homophobia, Transphobia and Biphobia (IDAHOBIT)	17/05/2020	Nill	Nill	Nill
Realizing the importance of giving voice to the LGBTQ+ community, WDC hosted a live session with a student, who shared his experience	27/06/2020	Nill	20	14

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. The College has solar powered street lights. 2. Waste segregation and use of color-coded dustbins 3.Vermicomposting of leaf litter of the botanical garden

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	Yes	Nill
Ramp/Rails	Yes	10
Braille Software/facilities	Yes	8
Rest Rooms	Yes	Nill
Scribes for examination	Yes	8
Special skill development for differently abled students	Yes	100
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2019	4	3	22/10/2019	1	Swatchata Drive by NSS	Cleanliness and Hygiene	71

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct	Nill	Dos and Don't s is incorporated in prospectus as part of admission guidelines
Code of conduct	Nill	.Code of conduct for freshers in orientation program dis
Code of conduct	Nill	. As part of UGC , anti ragging affidavit taken from students
Code of conduct	Nill	Complaints committee set up to address grievances related to harassment cases
Code of conduct	Nill	New Faculty orientation regarding the code of conduct at the Department level
Code of conduct	Nill	Conduct rules defined by hostel committee of college and displayed on notice board.
Code of conduct	Nill	All notices related to code of conduct for all stakeholders updated time to time on college notice board / website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
The NSS unit of Sri Venketeswara College in collaboration with AIIMS-Delhi conducted a blood donation camp in the college premises	24/01/2020	24/01/2020	150
NSS unit of Sri Venkaeswara College organized a Voters Day Pledge	25/01/2020	25/01/2020	50

NSS unit of Sri Venkateswara College organized a talk cum workshop on 'DNA fights Rape' to discuss	04/02/2020	04/02/2020	40

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. In-house Vermicomposting facility: In order to make college a green space and reduce the amount of waste produced an initiative was taken to establish vermicomposting in college by Eco-Club SVC. A well-established vermicompost pit is fully functional in college. The pit is maintained by staff and student volunteers of Eco-club. A hands-on training was given to 20 students for the same. A team of 30 volunteers presently are working efficiently by ensuring proper moisture content in the litter, managing the pit and taking care of the worms. Till now about 120kgs of compost has been prepared and we are hopeful of increasing it further. 2. Survey and Conservation of Butterfly Dragonfly in college campus: Butterflies and Dragonflies are indicator species, and are also provide several ecosystem services. In order to create awareness among students about the rich biodiversity in the campus, and to sensitize them towards the relevance of its conservation, campus survey was conducted to record the numerical strength and diversity of Butterfly and Dragonfly populations in the campus. The survey was conducted by Eco-Club in association with experts from Asola Bhatti Wildlife Sanctuary. 3. Solar powered streetlights: Streetlights of SVC campus are solar powered 4. Record and digitization of flora and fauna: The herbaceous flora and avian fauna of the campus has been well documents and digitized. 5. Waste segregation: College promotes and practices waste segregation, and separate color coded waste bins are used to segregate waste. 6. E-waste collection: The college conducts e-waste collection drives at various occasion to make students and staff aware about e-waste collection protocols and also reduce unscientific disposal of e-waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Equity and Inclusiveness 2. Objectives of the Practice: The best practice aims at creating conducive learning environment for all the students. The institution acknowledges the diversity of students as there are students coming from different socio-cultural, linguistic, regional and economic background. Also, there are students with different physical and learning abilities, who need special and tailored physical as well as academic infrastructure. Faculty members and staff are sensitive towards the diverse needs of students and ensure that their stay in the college is full of pleasant memories 3. TheContext: The college, as mentioned earlier has a wide variety of students coming from different backgrounds. The challenging task was to bring them all together under one platform and yet address their unique needs. Say for instance, the teacher in the classroom often encounters a bunch of English-speaking students who come from private schools, a bunch from Hindi speaking government schools and a bunch of students who speak neither English nor Hindi but Telugu or Tamil. In a situation such as this the teacher in the classroom often adopts a bilingual mode of teaching for the English and Hindi medium students and for the Tamil/Telugu speaking students, the teacher tries to communicate in as simple language as possible for their comprehensive understanding. 4. ThePractice: Under equity and inclusiveness, the college ensures that all students get equal access to physical facilities and learning resources, irrespective of their physical or learning challenges faced by them.

Various societies and student union ensures that the campus is an inclusive space and provides conducive environment for the existence and expression of diversity in all forms. Sri Venkateswara College gives a academic and social ecosystem in which students from different states of the country and abroad, speaking different languages, and having their own sexual identity have their own niche spaces that are not infringed upon. Additionally, the faculty in particular are very sensitive towards the need of slow learners or students with learning difficulties, and time and again appropriate measures are taken to help them have complete understanding of the subject at their own pace. A few of the measures taken under equity and inclusiveness are listed below: • Learning challenges: Special remedial classes are held for the students who have learning challenges or are slow learners. • Regional inclusiveness: The college has a North-east club that organizes festivals to celebrate the culture of north-eastern states • Linguistic inclusiveness: Undergraduate courses in Tamil and Telugu • Differently abled: Physical facilities such as Ramps, walkways, Braille readers, Braille books and associated software are present in the college to facilitate smooth learning • Student union involvement • Gender equity: Third gender sensitization 5. Evidence of Success: Remedial classes have been proved to be very helpful for students who have different learning pace. Improvement has been observed in their understanding as well as scoring of marks. Students from different states stay in hostel which gives them a very conducive home-like environment. There is no discrimination of any form in the college as well as in hostel. The college provides a very inclusive and congenial environment and students often call it their second home. 6. Problems Encountered and Resources Required • To attend to the needs of such divergent groups and to keep them united. • Conducting remedial classes and communicating with students from the Hindi medium in the absence of translations for English texts especially in the humanities • trying to integrate the students of the North East with the mainstream by sensitizing the mainstream to the unique requirements of the North Eastern students • To understand and comprehend the problems faced by Tamil/Telugu students and their specific needs • Being a co-ed institution enforcing a social environment conducive to the growth of all sexes including the third gender • Resources to have better learning modules as well as pedagogic techniques for each of the above-mentioned categories including differently abled students. 2. Title of the Practice: ICT enabled teaching-learning process 2. Objectives of the Practice The best practice aims at achieving academic targets in spite of the pandemic. In the absence of classroom teaching, the faculty members and students have adopted to technology facilitated learning. 3. The Context In the academic year 2019-20, educational institutions faced a peculiar challenge of going digital in almost no time to prepare for the same. Faculty, students as well as administrative staff of Sri Venkateswara College very quickly adopted the new normal. Preparation to ensure smooth teaching-learning and timely completion of administrative tasks by using only digital mode of interaction. 4. The Practice Covid-19 pandemic has pushed the various society structures to explore new horizons. Educational institutions are no exception to it. Due to lockdown and stay at home orders, physical classroom teaching was not possible since March 2020. Faculty members and students of the college were very prompt and quick in switching over to digital teaching-learning mode Teaching-Learning: • Classes have been regularly held during the pandemic by using various digital platforms such as Ms Team, Google classrooms, Google meet and Zoom • Students and staff were provided with MS Teams account from the University of Delhi, and it was used to conduct classes Evaluation and Assessment: • Evaluation and students' progress was closely monitored and digital platforms such as Google classrooms and Ms Team were used for disseminating and evaluation of assignments and internal assessment • Practical classes in Science were also conducted in digital mode and students were taught using virtual labs, simulation sheets and data sets to compensate for the lack of physical exposure to laboratories • Since the

college is a constituent college of the university of Delhi, Open Book Examination was conducted for all the students of different courses and semester • Semester end Final OBE examinations conducted as per DU guidelines. • Nodal officers were appointed to clarify any exam related query. • Practical examinations and internal assessment evaluation was conducted through various digital platforms such as Ms team and Google meet/classroom • Evaluation of the term end and semester end examinations was conducted by teachers by accessing the examination portal created by the University of Delhi, and marks were uploaded on the same Faculty Development Programs • The college conducted Faculty Development Program "ICT Enhance Teaching and Learning 2.0" from 25th-29th July 2020 to orient faculty towards digital teaching-learning • Faculty members also participated in Orientation Programs/ Refresher courses focusing on E-Content Development , E-resources and other modern pedagogical tools conducted by academic staff colleges, TLCs of UGC, other institutions. 5. Evidence of Success Success of online mode of teaching and learning can be gauged from the fact that the pass percent in almost all courses has been 100. Teachers have played role of mentors very efficiently and the mentor-mentee interaction has helped in addressing academic and other issues of students in a very sensitive manner. Online feedback and surveys conducted by various departments have reinforced the satisfaction students have experienced in the online teaching-learning. College has been very sensitive in handling issues faced by teachers as well as students. 6. Problems Encountered and Resources Required Major issues faced during digital teaching learning were: • Weak, poor or absence of Network was a major issue faced by students as well as staff • Students living in areas such as Kashmir and Ladakh faced more internet challenges as compared to others • Differently abled students also faced challenges during digital learning • Scarcity of resource material particularly for some topics/courses was also a challenge.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.svc.ac.in/SVC_MAIN/IQAC/BEST%20PRACTICES%202019-2020_Sri%20Venkateswara%20College.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sri Venkateswara College well recognizes the relevance of addressing key environmental issues such as Pollution and its effects on human health. These issues are discussed and deliberated upon on several platforms and are an integral part of the various programs conducted under the aegis of Eco club. Environmental Outreach programs: Green School Initiative One such interesting program that is conducted throughout the year is the Green school Initiative in which society at large and school children in particular are made aware and sensitized towards challenging environmental issues. The primary aim of the initiative is to create awareness among school children as their young minds are highly receptive, and they are the torch bearers of the future and unfortunately, also most vulnerable to the adverse impacts air pollution. School Children particularly, in the secondary stage i.e. class VI to X are the best targets for such sensitization programs as their mind is highly amenable and they grow into sensitive adults who are more responsible and empathetic towards the environment. As a part of this initiative, a team comprising faculty members and students from Sri Venkateswara College, and doctors from AIIMS conduct interactive sessions for school students. To encourage active participation from students, various competitions such as Poster Making on Recycled Paper for classes VII, Eco-Quiz for classes VIII and IX and Just a Minute for Classes XI were organized. Restoration of water body in Aravali

Biodiversity park:Aravali Biodiversity Park is located in NCR region, and is an ideal choice for restoration and amphibian survey. 8 species of frogs found there during the field work. A perennial water body in Aravali Biodiversity Park sustains anuran species like the Indian skitter frog, Pierrei's wart frog, Bull frog etc. throughout the year. . One of the students on our team documented the work at ABDP and compiled it in a short film named 'Croaking Frogs' uploaded on YouTube, which has also been nominated for award at "National Science Film festival 2020" and has already won third prize in "Films of Change 2020" award function by Mr. Prakash Jha (Renowned Bollywood Film Maker). Vermicomposting facility: In order to make college a green space and reduce the amount of waste produced an initiative was taken to establish vermicomposting in college by Eco-Club SVC. The vermicompost pit is being maintained successfully in the campus. A hands-on training was given to 20 students who were interested to be a part and make this project a great success. A team of 30 volunteers presently are working efficiently by ensuring proper moisture content in the litter, managing the pit and taking care of the worms. Initially project was started in only one pit but gradually due to proper care the worms double in number and thus now two pits are managed. Till now about 120kgs of compost has been prepared and we are hopeful of increasing it further. Dr. Vartika Mathur delivered a talk entitled 'Role of earthworm and vermicomposting', which was followed by a hand-on training session.

Provide the weblink of the institution
http://www.svc.ac.in/SVC_MAIN/IQAC/Institutional%20Distinctiveness%20%20_2019-2020_Sri%20Venkateswara%20College.pdf

8.Future Plans of Actions for Next Academic Year

1.Promotion of Interdisciplinary Undergraduate Research and Innovation among students: SVC is an institution where scholarly activity and innovations are valued and encouraged. 2. Inculcate social responsibility among students by extension activities: Sri Venkateswaea College lead by example by being socially conscious institution whilst simultaneously nourishing and supporting the efforts of their students through several extension activities. Several activities will be promoted that inculcate human values among the students 3. ICT Enabled teaching-learning practices: Workshops/Programs will be promoted to empower faculty to integrate ICT into teaching learning practices. 4. Workshops for non-teaching staff: Workshops in Modern Office management for office staff will be planned. For technical staff, workshop on E-procurement will be organized 5. Linkages and collaborations: Sri Venkateswara College aims to collaborate with Industry/Academic Institutes/NGOs for curricular co-curricular activities. 6. Activities that focus on Sustainable Development Goals that improve health and education will be organized and its implementation in collaborations with other research Institutions/NGOs/Industry will be explored.